



REVIEW GUIDANCE FOR PARTNER ENGAGEMENT LETTER - SCHEDULE A (STATEMENT OF WORK)

Use this guidance to confirm Schedule A clearly defines the work, deliverables, assumptions, dependencies, and boundaries.

Review focus

- Confirm the scope is specific and bounded.
- Confirm deliverables are named and reviewable.
- Confirm dependencies, exclusions, and acceptance expectations.
- Confirm timing and responsibilities are stated.
- Confirm changes are handled through the agreed change process.

Value Realization lens

Schedule A supports Value Realization by turning intent into reviewable work products and reducing ambiguity about what must be delivered to create value.